

VILLAGE OF WILLIAMSVILLE  
141 W. MAIN  
WILLIAMSVILLE, IL 62693  
(217) 566-3806

**NON-EMERGENCY COMPLAINT FORM**

Date: \_\_\_\_\_

Time: \_\_\_\_\_

**Complainant Information**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone#: \_\_\_\_\_

Complaint Address: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Description of Complaint: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Form Completed by: \_\_\_\_\_

*Office Use Only*

Date Received in Village Hall: \_\_\_\_\_  
#: \_\_\_\_\_

Complaint Reference

Affiliated Police Report Number: \_\_\_\_\_

**Complaint Forwarded to:**

Primary: \_\_\_\_\_

Date: \_\_\_\_\_

Cc: \_\_\_\_\_

Date: \_\_\_\_\_

Cc: \_\_\_\_\_

Date: \_\_\_\_\_

Investigation findings: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Action Taken by Primary:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date of Action: \_\_\_\_\_

