



Permit Procedures

You must call 217-566-3806 or 217-653-4627 for inspections.

Required inspections – where applicable:

- Staking
- Footings & Tiling
- Foundation
- Plumbing – by State Inspector
- Framing – before drywall installation
- Sidewalk & driveway apron
 - Requires 6" & mesh 14x or rebar 2' squares
- Final & Occupancy combined

Failure to comply to the inspection schedule could result in fines up to \$250 per day.

New* Construction Damage Deposit Requirement – effective 4/1/16

Some building projects within the Village of Williamsville – renovations or new construction – will require a refundable damage deposit of \$250. This deposit will help to cover damage to Village property such as sidewalks.

1. An inspector will inspect the site after you apply for the building permit. The inspector will take photos at that time to document the situation.
2. After the construction work is completed, call the Village Hall to schedule an inspection of the Village property. The inspection will typically be scheduled within a week (5 business days).
3. The deposit will be used to pay for repairs to any new damage to Village property. If no damage is found, the entire amount will be refunded within approximately a 4 week period.

This \$250 deposit will be required for any new home or construction project that would require heavy equipment to cross the existing sidewalk.

If a drive is being added along with a sidewalk the sidewalk specifications are: Sidewalk must be 6" thick – 4' in width with 3 rebar or mesh and drive apron must be 6" thick.

Fees

New Construction: \$200 plus 15 cents per square foot of living space – no extra charge for garage, deck, in original plan.

Additions: \$100 plus 15 cents per square foot.

Pools: Inground -- \$100
Above ground -- \$40
Decks – 15 cents per square foot – minimum \$40

Garage: 15 cents per square foot – minimum \$40

Fence: \$40

Sheds: Portable or on permanent foundation – 15 cents per square foot – minimum \$40

Upgrades and replacements – same fees as above

Minimum permit fee --- \$40

This is not an inclusive list of projects that will need a building permit. Please call ahead if you are considering any project that changes the footprint of your property. **Failure to obtain a building permit before starting the project will result in doubling of fees.**