



**Thomas R. Yokley, President**

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Please call 217-566-3806 or 217-653-4627 for inspections on:

Staking

Footings/Tiling (if applicable)

Final

This applies to all building permits. Thank you!

**VILLAGE OF WILLIAMSVILLE**  
**141 W. MAIN**  
**WILLIAMSVILLE, ILLINOIS 62693**

**BUILDING PERMIT APPLICATION**

**INSTRUCTION:**

1. Please print or type all information neatly.
2. No review or processing of any application will be conducted until complete plans, specifications and other necessary information have been submitted.
3. Applicants must complete every part of this form, unless special directions indicate otherwise. Blanks will delay processing of your application and issuance of your permit.
4. Place an "X" or a check mark in spaces where you are not making a response.
5. Specific questions or problems can be answered by the Director of Building and Zoning or his assistant.
6. Attach additional pages where necessary to provide complete information.
7. Plot plans must be attached showing the location of proposed structure. Plot plans must include north indicator and show distances from building to front, back and side lot lines. ***Does plan conform to subdivision covenants? \_\_\_\_\_ Yes \_\_\_\_\_ No.***  
(The Village is not obligated nor authorized to enforce subdivision covenants.)
8. The builder must stake building. The builder must identify pins for lot lines or prove lot line pin locations if requested by the Director.

**PROJECT ADDRESS** \_\_\_\_\_

**LEGAL DESCRIPTION** \_\_\_\_\_

**OWNER** \_\_\_\_\_

**MAILING ADDRESS** \_\_\_\_\_

**ARCHITECT OR ENGINEER (Single family construction exempted)** \_\_\_\_\_

**ADDRESS & TELEPHONE** \_\_\_\_\_

**CONTRACTOR** \_\_\_\_\_

**ADDRESS & TELEPHONE** \_\_\_\_\_

**\*NO BURNING CONSTRUCTION/DEMOLITION DEBRIS\***  
**(THIS IS AGAINST STATE LAW REGULATIONS)**

**SUBCONTRACTORS:**

*Electrical* \_\_\_\_\_  
*Plumbing (License number required)* \_\_\_\_\_  
*Mechanical* \_\_\_\_\_  
*Excavation* \_\_\_\_\_  
*Roofer* \_\_\_\_\_  
*Other* \_\_\_\_\_

*Lot Size: Width* \_\_\_\_\_ *Length* \_\_\_\_\_ *Zoning* \_\_\_\_\_ *Building Size: Width* \_\_\_\_\_ *Length* \_\_\_\_\_  
*Total So. Feet* \_\_\_\_\_ *Off Street Parking Space* #Open \_\_\_\_\_ #Enclosed \_\_\_\_\_  
*Existing Uses* \_\_\_\_\_ *Height* \_\_\_\_\_ # of Floors \_\_\_\_\_ *Basement: Yes* \_\_\_\_\_ *No* \_\_\_\_\_

**TYPE OF CONSTRUCTION PROPOSED:**

- New building*
- Addition to existing building*
- Foundation only*
- Sign*
- Modular*
- Siding only*
- Other*

**PROPOSED USE OF NEW, ALTERED, REMODELED, REPAIRED OR ENLARGED STRUCTURE:**

- One family*
- Two family (duplex)*
- Multi family (More than two family's \_\_\_\_\_ # units)*
- Transient Hotel, Motel, Dormitory \_\_\_\_\_ # units*
- Private garage/carport*
- Amusement or Recreation*
- Church/other religious*
- Heavy/light industrial*
- Service station/repair service*
- Institutional/Hospital*
- Office/Bank/Professional service*
- Store/Mercantile*
- Tanks/towers/fences*
- Signs*
- Parking lot*
- Structure in a large-scale development (one building permit per building)*
- Other: Specify*

OWNERS NAME \_\_\_\_\_ PHONE # \_\_\_\_\_

BUILDERS NAME \_\_\_\_\_ PHONE # \_\_\_\_\_

BUILDING SITE STREET ADDRESS \_\_\_\_\_

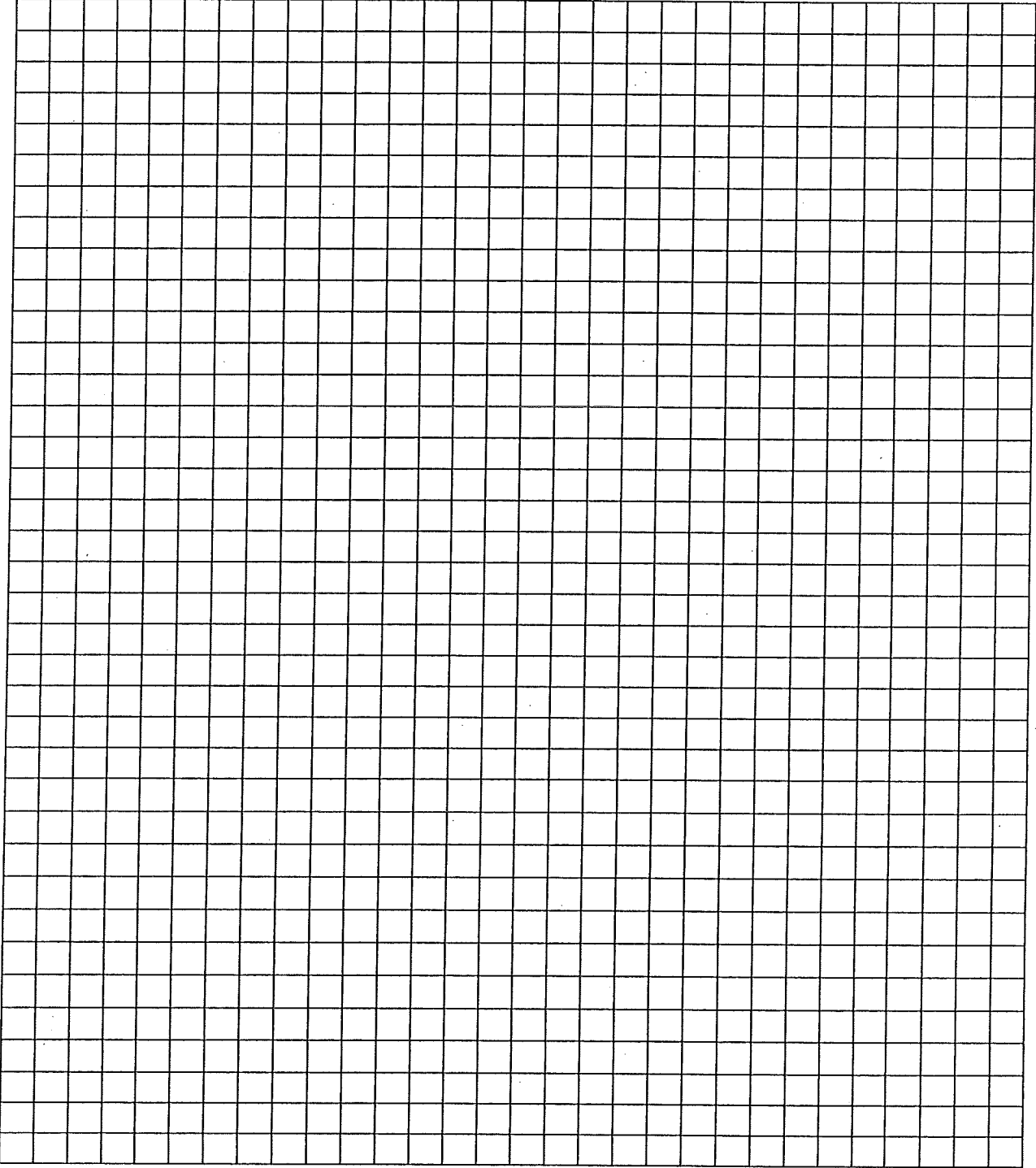
Zoned \_\_\_\_\_ Subdivision \_\_\_\_\_ Lot # \_\_\_\_\_ Basement Yes \_\_\_\_\_ No \_\_\_\_\_

TYPE OF STRUCTURE: House \_\_\_ Addition \_\_\_ Pool \_\_\_ Fence \_\_\_ Sign \_\_\_ Other (specify) \_\_\_\_\_

Structure Height above curb level \_\_\_\_\_ Proposed use \_\_\_\_\_

Do you have a pool? Y/N (If pool is added later different fencing may be required.)

SHOW ALL LOT LINES & THEIR LENGTH; SHOW STREETS & INDICATED FRONT YARD; SHOW ANY EXISTING STRUCTURES;  
SHOW PROPOSED STRUCTURE WITH DIMENSIONS & DISTANCES FROM LOT LINES & ANY EXISTING STRUCTURES



I hereby certify that I have read and examined this application and answers to the questions are true and complete. I agree to perform said work and/or construct said building/structure as described in the foregoing application and in accordance with the plan and specifications submitted. It is understood that the permit does not provide for the erection or installation of anything extending below, into or above any public thoroughfare.

I further certify that no work or installation has been or will be performed prior to the issuance of said permit and that all work will be performed to comply with all federal, state and village laws, rules, regulations and ordinances whether specified in this application and accompanying plans and specifications or not and that no violations now exist on this property. It is understood that any construction activity prior to issuance of the permit will subject me to a double rate permit.

I understand that there will be three (3) phases of inspections by the Director of Building & Zoning and that these inspections must occur prior to the continuance of construction from that phase. Failure to secure these inspections will subject me to violation fines. The three (3) phases of construction requiring inspection are: 1) Stake out; 2) Foundation and sump-pump drainage and 3) Completion of structure. Each inspection shall be completed within (5) working days of notice.

I understand that the Building Permit, herein applied for, becomes null and void if work or construction is not commenced within 90 days after the date of issuance, or if construction or work is suspended or abandoned for a period, exceeding 90 days at any time after work has begun. And the permit shall expire (1) one year from date of issue.

I understand that a permit must be obtained from and a tap and development fee paid to the Village of Williamsville, prior to issuance of this permit.

**I understand that the building shall not be occupied until the Director of Building & Zoning has issued the certificate of compliance.**

*Cost of completed structure* \_\_\_\_\_ *Permit fee* \_\_\_\_\_ (See attached)

*Applicant signature* \_\_\_\_\_ *Application date* \_\_\_\_\_

*Applicant mailing address* \_\_\_\_\_ *Phone #* \_\_\_\_\_

**OFFICE USE ONLY**

*Building Permit No.* \_\_\_\_\_ *Amount paid* \_\_\_\_\_

*Date Issued* \_\_\_\_\_ *Date paid* \_\_\_\_\_

*Collected by* \_\_\_\_\_

\_\_\_\_\_  
*Approved by Director of Building & Zoning*

*Date Building Permit denied* \_\_\_\_\_ *Comments:* \_\_\_\_\_

*Appeals fee paid* \_\_\_\_\_ \_\_\_\_\_

*Date paid* \_\_\_\_\_

\_\_\_\_\_  
*Denied by Director of Building & Zoning*

ORDINANCE OF  
THE VILLAGE OF WILLIAMSVILLE, ILLINOIS

RE: Amending Ordinance No. 2000-020 BUILDING PERMIT FEES

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF  
THE VILLAGE OF WILLIAMSVILLE, ILLINOIS, AS FOLLOWS:

Section One:

That Section One of Ordinance No. 2000-020 Re: Building Permit Fees shall be amended to read as follows:

Section One:

The following shall be the building permit fees for construction within the Village of Williamsville, Illinois:

- (a) 15¢ per square foot for residential construction, said residential construction shall be based on a finished per square foot basis;
- (b) 10¢ per square foot for garages and all outbuilding;
- (c) 5¢ per square foot for commercial construction with a minimum base fee of \$100.00 and a maximum base fee of \$2,000.00, plus reimbursement of all costs incurred by the Village including, but not limited to, its engineering, legal or clerical fees associated with said construction;
- (d) \$25.00 for a fence, pool, sign or tower.
- (e) The minimum building permit fee for any construction, remodeling or other type of activity which requires a building permit shall be \$25.00.

Section Two:

All Ordinances, Resolutions or Regulations in conflict herewith shall be, and the same hereby are, repealed to the extent of such conflict.